

**Template for Office Audit of Producer  
Files (Corporations)**

**Form 29C**

<b>Name of Producer:</b>	<b>Date:</b>	<b>Association:</b>
<b>Item Present and Correctly Executed</b>	<b>Yes/No?</b>	<b>Comments:</b>
Application Form		
Corporate Search		Directors: _____  Shareholders:
Association Loan Recommendation		Amount: Dated:
PIPA		Dated:
Breeder Finance Agreement		Dated: _____
Financing Statement		Registration Dated: _____
Equifax		Beacon or CDI Score:
PPR Search		Name of holder(s) of SAs and collateral: _____ _____ _____ _____ _____ _____ _____ _____
Required Priority Agreement(s) (as per PPR Search results)		_____ _____ _____ _____ _____
Sub- Letter(s) /PMSI Notice(s) Sent		Dated:
Guarantees of Shareholders		Check against Corporate Search Result
Resolution of the Board of Directors		If requested Dated:
		<i>(Continued on other side)</i>

Security Deposit		Total Amount of SD: __\$_____ Total Amount of Loans: __\$_____
Purchase order		Dated:
Vendor PPR search completed		If applicable Dated:
Security Interest waiver required		If applicable Dated:
Statement of disclosure		Dated:
Livestock Supply Form (s) and Prom. Notes		_____ _____ _____ _____ _____ _____ _____ _____
Custom care agreement		If applicable:
Date order of docs & funding		
Checklist Used		
Sign off by staff		Admin: _____ Ops Director: _____
General Comments		_____ _____ _____ _____ _____ _____ _____ _____ _____ _____
Reviewer (s)	Date:	Initials: