

Administrator's Checklist Corporation

Association

Application Competed in Full – File Started - copy forwarded to ABFI

LFA Board Has Recommended Producer

Recommendation Letter Provided to ABFI: Recommended Amount

To be completed by ABFI Program Coordinator

Equifax Beacon

10yr Registration completed.

PPR Completed

Priority Agreement Completed if Necessary – List

Subordination Letter, PIMSI Notice and Priority Agreement Sent out if Necessary.

Breeder Finance Agreement Completed & forwarded to ABFI

PIPA Completed & forwarded to ABFI

Resolution of the Board of Directors & Guarantee for Individual Shareholders

Producer Approved by ABFI - Loan Limit Amount

Power of Attorney (Optional)

Copy of P.O. (issued by LFA administrator and forwarded to vendor & ABFI) PO#

Copy of Invoice Received

If a private seller or self-purchase - Form 16B - Letter - Private Sales and Form 16C – Seller Information to be completed & forwarded to ABFI

To be completed by ABFI Program Coordinator

Lien Search Completed

Security Interest Waivers completed.

Copy of Supply Form Completed Total Financed \$

Security Deposit sent to ABFI

Cheque# or Deposit Date

Statement of Disclosure and Amortization schedule completed & forwarded to ABFI along with Supply form, P.O., and vendor invoice.

Updated: August 30-2024

If needed Custom Care Agreement to be completed & forwarded to ABFI

To be completed by ABFI Program Coordinator:

Vendor is Paid

Statement of Disclosure Sent to Producer

Vendor: Total Payable to Vendor:

Completed & Approved by Date